



David Connolly • Artistic Director
Steven Kärcher • Executive Director

HAMILTON FAMILY THEATRE CAMBRIDGE

RENTAL INFORMATION PACKAGE



46 Grand Ave. S., Cambridge, ON, N1S 2L8

Box Office: 519-621-8000

Toll Free: 1-855-372-9866

hamiltonfamilytheatrecambridge.com

For space availability, rental estimates, reservations, technical specifications and further information on fees and schedules, please contact: **Karen De Iuliis**, Groups, Events and Rentals Manager 519-621-5511 ext. 246. karend@draytonentertainment.com

HAMILTON FAMILY THEATRE CAMBRIDGE

ABOUT

The newest venue to the Drayton Entertainment brand, the Hamilton Family Theatre Cambridge boasts a 506-seat theatre, three rehearsal halls and more. The Hamilton Family Theatre Cambridge is available for rentals at competitive rates for your concerts, recitals, dance competitions, special events, lectures or theatrical productions. We have professional staff on hand to ensure all your production requirements are met and your event is a success.

THEATRE INFORMATION

House capacity:	506 seats, including wheelchair positions
Orchestra section:	408 seats
Balcony/boxes:	98 seats

The Hamilton Family Theatre Cambridge is wheelchair accessible. The box office, restrooms, and refreshment area are all located on the main level. An elevator is available for access to the balcony.

SPECIFICATIONS

Proscenium width:	39'5"
Proscenium height:	19'11"
Total width of the stage:	72'
Depth of the stage:	39'4" to the proscenium line

The theatre is equipped with a fly system with 53 available fly lines hung at 8" centres. On stage electrics can be hung on any pipe. The grid height is 59'. The flies can be operated from the fly floor located in the stage left wing or at deck level in the stage left wing (changing fly control from the fly floor to the deck position will incur additional costs). One of our in-house professional fly system operators is required to operate the fly system at an additional charge.

Loading dock access is available.

The orchestra pit is located on the second floor of the theatre (behind the stage) and is accessed via the stage door. The orchestra pit can accommodate 20 players. Use of the audio system is required when the pit is used.

Nine dressing rooms are available, accommodating up to 54 people. Seven of the dressing rooms are located on the second floor of the theatre (behind the stage). Two dressing rooms are located on the ground floor. There is an accessible dressing room on the ground floor.

TECHNICAL INFORMATION

A basic lighting plot is provided with your rental which will be hung and circuited prior to your arrival.

Our sound system which includes main speakers, on stage monitors, mixing console and amplifiers, is suitable for theatrical and dance presentations as well as lectures and audio-visual presentations. We can also make arrangements for the rental of microphones and other audio equipment. One of our in-house professional sound operators is required to operate the sound system at an additional charge.

BOX OFFICE

Box Office service is available to all event producers. The Box Office will accept cash, cheque, Mastercard, Visa, American Express and Interac as payment for tickets. Ticket printing (general admission or reserved seating) includes set-up of the event in our computerized ticketing database. The Box Office is open weekdays from 9 a.m. to 5 p.m. For events on weekends or holidays, the box office will open two hours prior to the event start time. The Box Office will prepare a report summarizing all ticket sales, revenues and fees. A URL Link can be supplied so that patrons can access the Box Office services online via the producer's website.



HAMILTON FAMILY THEATRE CAMBRIDGE

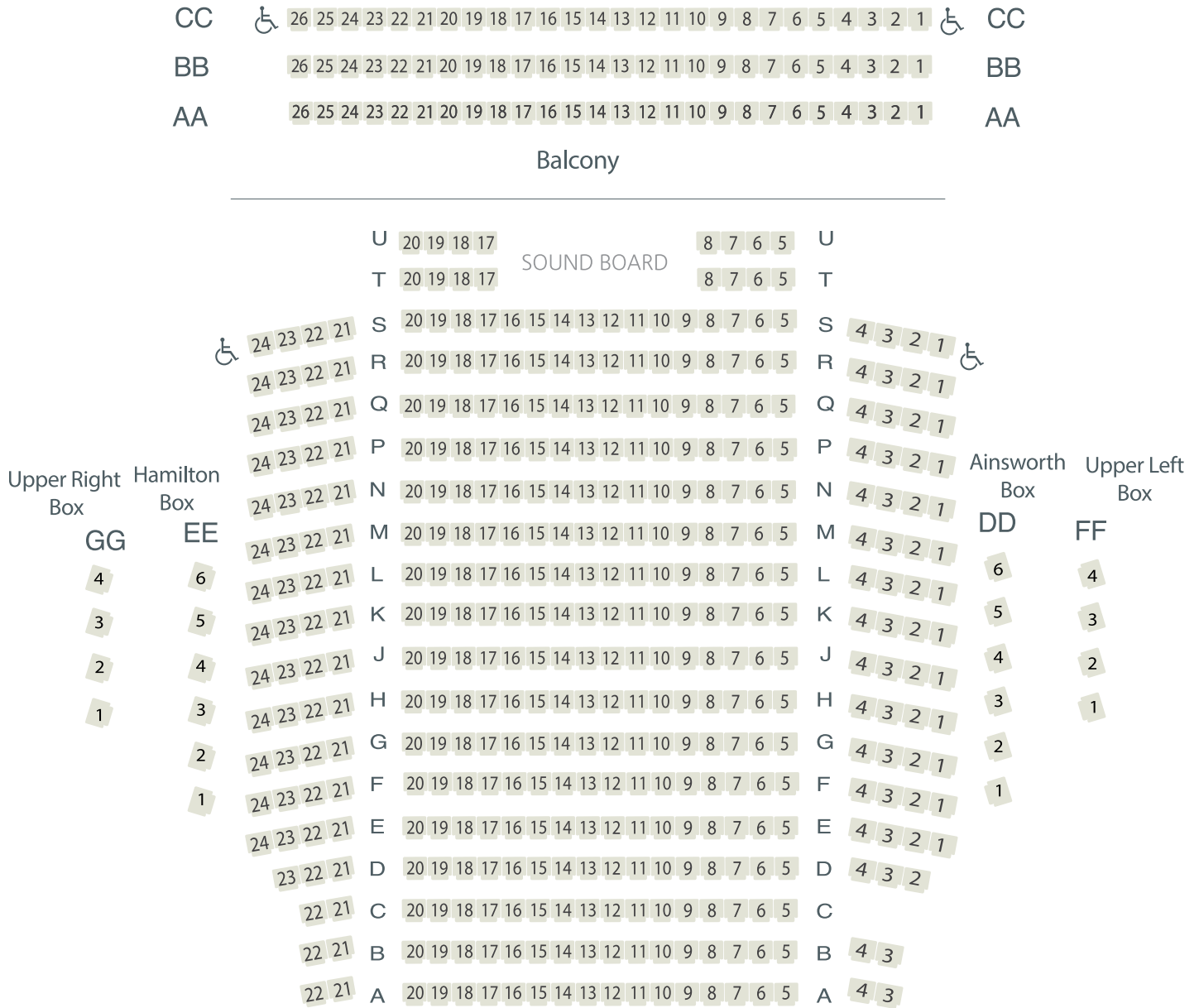
LOCATION



HAMILTON FAMILY THEATRE CAMBRIDGE

The Mattamy Auditorium

FULL CAPACITY



STAGE

With auditorium raking, there are a total of 6 steps from the front of the auditorium to the rear.

The left and right upper boxes are accessed by stairs only.

The balcony is serviced by elevator.

Patrons with mobility challenges should book seats early and in Rows R through U, the Hamilton and Ainsworth Boxes, or the Balcony, to limit steps.

Wheelchair accessible seating is in Row S, Row CC of the Balcony, and the Hamilton and Ainsworth Boxes.



Free Parking

Wheelchair Accessible, Elevator to Balcony



506 Seats

RATES INFORMATION

DAILY RENTAL RATES	COMMERCIAL	NON - PROFIT
Single performance (8 hour day)	\$2790.00	\$1970.00
Hourly rate after 8 hours	\$450.00	\$250.00

Rates do not include mandatory items such as Head Technician, House Manager and Ushers, Ticket Charges and Credit Card Fees. All amounts are subject to HST.

PERSONNEL RATES

One Facilities Staff	\$42.50 per hour
	\$65.00 per hour over 8 hours or before 8:00am or after midnight
One Head Technician	\$52.50 per hour
	\$80.00 per hour over 8 hours or before 8:00am or after midnight
One Audio Technician	\$42.50 per hour
	\$65.00 per hour over 8 hours, before 8:00am or after midnight
Front House Manager	\$160.00 per performance (up to 5 hours)
Ushers	\$125.00 flat rate per performance, subject to discretion of LESSOR
Box Office Staff	\$27.50 per hour outside of normal box office hours
Additional staff requirements depend on each event's technical needs and projected attendance.	
Technician(s)*	\$42.50 per hour
	\$65.00 per hour over 8 hours, before 8:00am or after midnight

All staffing decisions are at the discretion of Drayton Entertainment and associated costs will be guaranteed to the theatre by the event producer.

**Use of the fly system and/or the house sound mix console requires a Drayton Entertainment technician(s).*

THEATRE BOX OFFICE SERVICES

A \$1.00 per ticket surcharge will be assessed for all tickets sold or reserved through Drayton Entertainment's Box Office (including complimentary and no charge tickets). Consignment tickets printed at rate of \$0.32/ticket.

CREDIT CARD/INTERAC SURCHARGE

A 3.5% fee per credit card and interac transaction will be assessed for all credit card and interac purchases. These fees will be accounted for and deducted from the final statement with the theatre.

CAPITAL IMPROVEMENT FUND (CIF)

A \$1.00 fee per ticket CIF levee will be assessed for all tickets sold or reserved through Drayton Entertainment's Box Office (including complimentary, no charge tickets and consignment tickets) and **included in the ticket price.**

PAYMENT SCHEDULE

A 50% deposit is required upon signing the rental agreement. The full balance owing is due on the day and prior to the first performance or event.

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DETAILED PARKING AT THE HAMILTON FAMILY THEATRE CAMBRIDGE

